

# Faculty Assembly Meeting Minutes

Tuesday, November 7, 2017, 3:00-4:30 PM

Browning Hall Auditorium 160

I. Meeting called to order by Faculty Senate President Gary Renz. There were no announcements.

## II. Presentation by Patricia Arnold, VP of Advancement

Patricia Arnold, the Vice President of Advancement, described her background in fundraising. She then discussed past fundraising at Webster and what she hopes to accomplish in the future.

- Webster fundraising is currently engaging over 1% of alumni 5 months into the fiscal year.
- 7.64% of faculty and staff contributed to Webster University.
- She wants to focus on Endowed and Annual scholarships.
- She wants to focus on “Donor Centered Fundraising” by matching the University’s needs with donors’ interests.
- The consulting firm Marts & Lundy is performing a “capacity building” study, which includes sending over 5,000 surveys to donors and other constituents.
- She would like the faculty and staff to contribute to the university because it shows commitment.

### Question and Answer Session:

1. Why should the faculty contribute when they are being paid by the university?

Vice President Arnold said that faculty members can choose where their contributions will be used. She also thinks faculty members should give back to the university to show their commitment to the University. She can go to outside donors and say how dedicated the faculty are to Webster.

2. Why doesn't Webster ask new alumni for small donations more frequently?

Vice President Arnold said soliciting small donations is called ‘crowd funding.’ This type of fundraising is episodic and doesn't raise enough money, nor does it build relationships. Transactional versus relational giving.

3. Isn't asking donors what they're interested in donating to potentially problematic? What happens to the vision of the university if it does what donors want instead of what the university needs?

Vice President Arnold said the university is trying to identify potential donors' interests. Our goal is for the university's vision and donors' visions to align.

4. Why are there only four endowed scholarships for faculty? Why isn't every gifted professor able to have an endowed scholarship?

Vice President Arnold said Advancement is working on positioning need to donors at this time about giving towards endowed scholarships and professorships.

5. Is philanthropy only about donating money? What about volunteering time and doing other valuable things?

Vice President Arnold said the University needs to know about all kinds of philanthropy on campus, including alumni who donate their time.

6. There is a large community of military and veteran alumni that have the means to donate. Is the university interested in tapping into that resource at this time?

Vice President Arnold said she is interested in the military alumni and would like to have discussions about how to connect with this group of alumni.

7. What do you want from the faculty at this time?

Vice President Arnold would like the faculty to donate to areas of Webster important to them. She said faculty should tell their deans what they need from donors, as well as tell their deans of potential fundraising ideas.

### **III. Questions to and Answers by the Information Technology Team**

A. G. Renz said he asked IT to the Faculty Assembly meeting because he has received many complaints concerning email migration to Office 365, the new printer/copiers, and lack of support for Apple computers.

B. Sue Wilcox and Eric Farson talked about Office 365 and Webster's email migration.

- i. A faculty member asked about the interface between her web browser and her email client in terms of syncing.
- ii. A faculty member said the pre-migration instructions were Greek to her.
- iii. A faculty member said the shared calendar in Office 365 doesn't work for her.

C. Kevin Hauser spoke about the new printer/copiers and took questions from the faculty concerning problems they were having retrieving their print and copy jobs. He will take these problems to his superiors to work on them. He said that we can always go to [secureprint.webster.edu](http://secureprint.webster.edu) to print out jobs simply using a PIN number instead of the university ID card. Faculty made comments and asked questions about printing:

- i. A faculty member said that after Browning Hall opened, Secure Print for East Academic Building printers stopped working. She also said people using direct printers are interrupting those on Active Directory. Kevin Hauser said those who don't have computers joined to Active Directory cannot use Secure Print and print directly to printers.

- ii. A faculty member asked why Secure Print was implemented and said it has been a huge inconvenience. Kevin Hauser said the order came from Finance and was related to reducing the number of different printers on campus and reducing printing costs.
  - iii. A faculty member said confidential print jobs being mixed up with work study students' print jobs. The students can see private information they shouldn't be seeing. She also said the 4th floor Macs in Browning Hall don't print correctly. Kevin Hauser said he will look into these issues.
  - iv. A faculty member said printing on Webster letterhead is difficult because other print jobs come in and print on the letterhead put in the copier. As a result, she is printing recommendations and other documents that need to be on letterhead from her home printer.
  - v. A faculty member said she cannot print in color. Kevin Hauser said he would have someone look into this problem because she should be able to print in color.
- D. A faculty member said it was difficult to get his home Outlook email client to access the new Exchange server after the migration. He said IT's staff told him they do not support non-Webster computers and he had to figure it out himself.
- E. A faculty member asked when the university will be replacing CX. CIO Margie Muthukumar talked about a future ERP replacement.
- F. A faculty member said the timing of patches to CX ignored the academic calendar, such as beginning of term, submitting grades, and registration periods. He asked that IT be sensitive to the academic calendar when rolling out new programs and patches. IT said faculty are invited to listen to CAB calls and receive change requests so they know what is going to happen or to provide input.
- G. A faculty member said that the smaller DTS tech team makes it difficult for him to get Mac support. Even more difficult with IT in Luhr because it is locked up and faculty cannot enter the building.
- H. Several faculty members complimented IT on their service, especially with respect to the opening of Browning Hall.

**Meeting adjourned: 4:23 p.m.**