

## Committee Annual Report

**Date of Report:**

**Prepared by:**

**Committee:**

**Committee Chair:** Identify everyone who served as committee chair during the current year

**Committee Members:** Identify everyone who served on the committee during the current year and indicate the capacity in which they participated on the committee [e.g. voting member, non-voting member, ex-officio member, etc.]

**Summary of Activities:** Present a summary of significant committee activities for the year. Include routine activities, proposals, special projects, significant decisions, and unfinished business.