

Faculty Senate Minutes

Thursday, May 11, 2017 at the Alumni House, 1:45 PM

I. Attendance

J. Aleshunas, L. Baden, K. Corley, A. Geraghty-Rathert, T. Green, J. Palmer, D. Psihountas, T. Reilly, G. Renz, B. Rodney, H. Singaravelu and J. Stulce.

II. Approval of Minutes

Minutes of the April 20, 2017 Faculty Senate meeting were unanimously approved upon motion by T. Green, seconded by A. Geraghty-Rathert.

Minutes of the May 4, 2017 Faculty Senate meeting were unanimously approved upon motion by T. Reilly, seconded by D. Psihountas.

Minutes of the April 25, 2017 Faculty Assembly meeting were unanimously approved upon motion by D. Psihountas, seconded by K. Corley.

III. New Business

A. Appointments

1. The Senate unanimously approved a motion by T. Green, seconded by K. Corley, to appoint David Clewell as an “appointed” member on the Speakers Committee for a 3-year term expiring May 2020.
2. The Senate unanimously approved a motion by G. Renz, seconded by J. Palmer, to appoint Seth Jackson as an “appointed” member on the Speakers Committee for a 3-year term expiring May 2020.
3. The Senate unanimously approved a motion by G. Renz, seconded by T. Green, to appoint Ryan Liberati as an “appointed” at-large member on the International Studies Committee for a 3-year term expiring May 2020.
4. The Senate unanimously approved a motion by T. Green, seconded by H. Singaravelu, to appoint Jeff Carter to the “open” elected seat for the LG College of Fine Arts on the International Studies Committee for a 3-year term expiring May 2020.
5. The Senate unanimously approved a motion by H. Singaravelu, seconded by A. Geraghty-Rathert, to appoint Muthoni Musangali as an “appointed” at-large member on the Accessibility Committee for a 3-year term expiring May 2020.
6. The Senate unanimously approved a motion by A. Geraghty-Rathert, seconded by J. Stulce, to appoint Larry Baden to replace J. Schuster as the School of Communications representative on the Committee to Review Faculty for a 1-year term. L. Baden will complete J. Schuster’s term that expires in May 2018.

7. The Senate unanimously approved a motion by G. Renz, seconded by J. Palmer, to appoint Bill Lynch to the Global Citizenship Program Review Committee.

B. New committee openings that need to be filled

1. Gad Guterman quit the Multicultural Studies Committee so a 1-year replacement will be needed to finish his term that expires in May 2018.
2. Roy Tamashiro is retiring in December 2017 and resigned from the Global Citizenship Program Committee so a 2-year replacement is needed to finish his term that expires in May 2019. Roy also offered to resign from the International Studies Committee so a replacement can be appointed soon instead of waiting for him to leave in December 2017. Roy's term expires in May 2018. (*Note: When we replace Roy, we should change term expiration to May 2019 to fix stagger problems.*)

C. Update on Global Citizenship Program Review committee and discussion of GCP and enrollments

T. Reilly and G. Renz updated the Senate on the Global Citizenship Program Review committee meetings. Among the issues discussed at the Senate meeting were:

1. Whether student enrollments are being negatively affected by GCP requirements, particularly transfer student enrollments. The committee wants to research what new students and transfer students think about the GCP.
2. The review committee should investigate whether the GCP influences the choices of applicants and admitted students who decided not to enroll at Webster.
3. The review committee will investigate GCP waivers given for Associate degrees besides the Associate of Arts degree (AA), such as the AS. A. Geraghty-Rathert said she knows there are transfer students who did not earn an AA degree, but instead earned an AAS degree, and who chose to attend UMSL instead of Webster University.
4. B. Rodney stated that the GCP needs to change and the faculty should go ahead change the program without waiting for the review committee to finish. No action was taken on this.

IV. Old Business

1. The Faculty Senate agreed informally to change the previously scheduled June 1, 2017 Faculty Senate meeting from 1:30-3:30 pm to 11:00am-1:00pm. C. Guehring will send out a new email with the time change to all Senators.
2. The Senate unanimously approved a motion by G. Renz, seconded by T. Reilly, to change the language of the University Policy Handbook, Section VIII. Faculty Senate Committee Composition, Duties, and Responsibilities" (p. 33, as amended May 25, 2016) to the following language:

"B. Members

2. **Responsibilities**

Committee members are expected to regularly attend committee meetings in their entirety and fully participate in the committee's work.

3. Short-Term Leaves

If a committee member is unable to serve for a short time (e.g. taking a sabbatical, medical leave, etc.), the member should contact the committee chair immediately and inform him/her of the upcoming absence and ask for a short-term leave. Short-term leaves cannot exceed one semester.

Upon receiving a request for a short-term leave, the committee chair should immediately notify the Faculty Senate President so that a short-term replacement can be appointed. Although the committee may recommend a replacement, the Faculty Senate will appoint the replacement.

After completing her/his short-term leave, the committee member will rejoin the committee and serve the remainder of his/her original term.

4. Resignation from a Committee

If a committee member finds that she/he cannot or will not fulfill all her/his committee responsibilities, wants to take a leave for more than one semester, or no longer wants to serve on the committee, the member should resign.

Upon receiving the resignation, the committee chair should immediately notify the Faculty Senate President so that a replacement can be appointed. Although the committee may recommend a replacement, the Faculty Senate will appoint the replacement.

5. Removal from a Committee

If a committee chair finds that a committee member is not adequately fulfilling her/his committee responsibilities, the chair should speak with the member about fulfilling her/his responsibilities. If the situation does not improve, the committee chair may request that the Senate remove a committee member because the member has not been adequately fulfilling her/his committee responsibilities.

The committee chair must tell the member and the Senate President in writing why she/he is asking to have the member removed. After receiving the request from the chair, unless the removal is contested by the member, the Senate will appoint a replacement. Although the committee may recommend a replacement, the Faculty Senate will appoint the replacement.

A committee member may contest her/his removal by giving written notice she/he will contest removal. The written notice must be sent to the Senate President within one week of the committee chair telling the member that she/he is requesting the removal of the member. If a removal request is contested, the Senate will promptly investigate the matter after reading or hearing the parties' contentions and arguments. A hearing is not necessary, but can be requested by the Senate, the committee chair, or the committee member contesting her/his removal. The Senate will decide whether to remove the member and then notify the committee member and chair of its decision.

5. Terms for Replacements on Committees

If a committee member resigns or is removed from a committee, her/his replacement will serve for the remainder of the original member's term. The only exception is for Senate member who can only serve for one year as a replacement.

C. Elections for Members of Senate Elected Committees

All members of the Faculty Assembly with voting rights shall be allowed to vote for all candidates running for election to Senate committees, both for at-large members and for representatives of specific schools and colleges, even if the Faculty Assembly member is not affiliated with that school or college. “

Meeting Adjourned at 3:10 P.M.