

# Faculty Senate Minutes

Thursday, September 21, 2017 at the Alumni House, 1:30 PM

## I. Attendance

K. Corley, A. Geraghty-Rathert, G. Glasgow, T. Green, T. Reilly, G. Renz, E. Rhiney, E. Risik, B. Rodney, C. Sagovac, J. Stulce, L. Teeter, P. Witkowski.

## II. Approval of Minutes

Minutes of the September 7, 2017 Faculty Senate meeting were unanimously approved upon motion by G. Glasgow, seconded by T. Reilly.

## III. Old Business

### A. Appointments

1. The Senate unanimously approved a motion by G. Renz, seconded by A. Geraghty-Rathert, to appoint **Jiangping Wang** as the WSBT representative on the *Global Citizenship Program Committee* for a 3-year term expiring in May, 2020.
2. The Senate unanimously approved a motion by G. Renz, seconded by E. Rhiney, to appoint **Paula Hanssen** as an At-Large member as well as the Chair on the *International Studies Committee* for a 2-year term expiring in May, 2019. She fills the seat formerly held by Roy Tamashiro.
3. The Senate unanimously approved a motion by E. Rhiney, seconded by A. Geraghty-Rathert, to appoint **Elizabeth Risik** as an At-Large member of the *Publications Board* for a 1-year term expiring May, 2018.
4. The Senate unanimously approved a motion by T. Green, seconded by G. Glasgow, to replace **Elizabeth Risik** with **Beckah Reed** to the *Women, Gender and Sexuality Studies Committee* for a 3-year term expiring May, 2020.
5. The Senate unanimously approved a motion by G. Renz, seconded by L. Risik, to appoint **C. Sagovac**, as an At-Large member to the *Marketing Advisory Committee* for a 1-year term expiring in May, 2018.

There remains one opening on each of the following Senate committees:

- Graduate Council (SOE; T. Green continues to search for volunteers)
  - Multicultural Studies (at-large; T. Reilly has asked Q. Shao and is awaiting a response)
  - Finance Advisory Committee (although Renz says no rush to fill this seat)
6. The Senate unanimously approved a motion by G. Renz, seconded by P. Witkowski, to appoint **B. Lynch**, of the Leigh Gerdine College of Fine Arts, and **Kathy Corley**, of the School of Communications, to the ad hoc *120 Credit Hour Proposal Committee*.

## **B. 120 Credit Hour Proposal**

G. Renz does not think the proposal will be ready to present at the Faculty Assembly meeting in November, but hopes it will be by January, 2018.

## **C. Tobacco and Smoke-Free Campus Proposal**

The Senate agreed that the Tobacco and Smoke Free Campus proposal (see Appendix 1) was well-intentioned and is similar to policies at other universities and colleges. However, the Senate made several comments that that G. Renz will communicate to Betsy Schmutz, Provost J. Schuster, and President E. Stroble:

- Did the university talk with its partners and vendors, such as the Opera Theatre of St. Louis, the Repertory Theatre of St. Louis, and Starbucks in the Old Orchard mall about the proposed ban? Did they agree?
- Did the university discuss the policies with the landlords of leased properties? Did they agree?
- What constitutes “mimicking” tobacco use and how does this affect the Conservatory and partners like the Repertory Theatre
- The proposal should explicitly say that public sidewalks not on university property are exempt from the ban.
- Does the ban include residential property owned by the university, including off-campus apartments and houses? If not, why not?
- How will the ban be enforced? Who will enforce the ban?

## **D. Fall Faculty Institute**

B. Rodney discussed some of the technology topics he will present at the Institute. He also said Dani MacCartney and others have agreed to present at the interdisciplinary activities session. B. Rodney said he will create a slideshow presentation that will be shown on the LED screen in the main room. (See Appendix 2)

G. Renz wanted to know the Senate’s thoughts on Senators taking notes at the nine sessions. No decision was made, but anyone willing to take notes should email G. Renz no later than October 5, 2017.

C. Guehring reported that approximately 102 people have said they will attend the Institute and approximately 30 people said they would not attend. She will send an email to the Assembly asking people to wear their Webster-issued name tags and providing better directions to the event center shortly before the institute.

## **E. University Center**

The Senate unanimously approved a motion by T. Green, seconded by B. Rodney, to appoint **J. Palmer** to the *University Center Board* as the faculty representative to “provide input into decisions made about the University Center.”

**F. IT Task Force**

The Senate unanimously approved a motion by G. Renz, seconded by A. Geraghty-Rathert, to appoint **B. Rodney** to the *IT Task Force*. B. Rodney wants the task force and/or the Faculty Senate to be more involved with utilizing technology in teaching and have input into the technology based decision making.

**IV. New Business**

**A. Finance Advisory Committee Update on Documents**

G. Renz reported that the Finance Advisory Committee asked CFO Ana Karaman and Provost Julian Schuster to provide it with the most recent IRS Form 990, the current year budget, last fiscal year's consolidated financial statements, and financial statements for the international campuses for the past decade. The committee received Webster's Form 990 and a two-page summary of the current budget, but not the budget itself. To date, the committee has not received the financial statements for the university nor for the international campuses. Provost Schuster told G. Renz at their 9/5/17 meeting that the administration would provide the documents.

Entered closed session: 3:10 p.m.

Meeting adjourned: 3:51 p.m.

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**Appendix 1**

**PROPOSED POLICY**  
**TOBACCO AND SMOKE FREE CAMPUS**

*Effective January 1, 2018*

**I. PURPOSE**

Webster University is committed to providing a healthy environment for all of its students, employees and campus visitors. While we respect the rights of those who use tobacco and other nicotine products and smoking devices, it has been determined that tobacco use is detrimental to the health of users and of others nearby. Therefore, the Webster Groves, MO campus is designated as a tobacco and smoke free campus.

**II. POLICY SCOPE**

This policy applies to all full-time and part-time students, faculty and staff at the Webster Groves campus, to all third party contractors working on the campus and to all guests and visitors to the Webster Groves campus.

**III. POLICY STATEMENT**

Webster University strictly prohibits the use of any and all forms of tobacco other nicotine products and smoking devices at its Webster Groves campus other than as described in Section IV below.

#### **IV. DEFINITIONS**

- A. Tobacco and other nicotine and smoking devices is defined as all tobacco-derived or containing products, including and not limited to, cigarettes (e.g., clove, bidis, kreteks), electronic cigarettes and vape pens, cigars and cigarillos, hookah smoked products, pipes and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff) and nasal tobacco. It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine other than for the purpose of cessation of use.
- B. Webster Groves campus is defined as:
  - i. the interior of all University owned or leased academic buildings, residence halls, apartments, warehouses, operational facilities, physical plants, recreational facilities, performance facilities, office spaces, parking garages, and University-occupied spaces at Old Orchard Center, located in the City of Webster Groves, MO.
  - ii. all outside property and grounds surrounding these buildings including walkways, patios, grassy areas, parking lots and sidewalks and driveways; and
  - iii. all vehicles owned/leased by the University for general University use; and all personally and/or commercially-owned/leased vehicles on University property.
- C. “General University use” means for use by multiple students, employees, or contractors engaged by the University.

#### **V. EXCLUSIONS**

The following exclusions apply to this policy:

- A. The use of tobacco products in laboratory and classroom instruction or experiments, or for artistic purposes. The use of tobacco on campus for research, educational, and/or artistic purposes must be approved in advance by the provost or designee. Such use must be preceded by reasonable advance notice to the public.
- B. Specific activities used in connection with the practice of cultural activities by American Indians that are in accordance with the American Indian Religious Freedom Act, 42 U.S.C. - Sections 1996 and 1996a allow for the use of ceremonial tobacco. All ceremonial use exceptions must be approved in advance by the Provost or designee.

#### **VI. UNIVERSITY SUPPORT FOR CESSATION**

Webster University recognizes the support that students, faculty and staff need in pursuing a tobacco and smoke free campus. Available resources, many free, are listed on our website at [webster.edu/wellness](http://webster.edu/wellness) under “Resources – Tobacco and Smoke Free Resources”. These resources are varied, from individual to group support, online resources or smart phone apps as well as

available programs and services through Health Services, Counseling and Life Development and our employee benefits program.

**VII. ENFORCEMENT**

The success of this policy is dependent on the thoughtfulness, consideration, and cooperation of both tobacco users/smokers and non-tobacco users/non-smokers to comply with the Policy. All students, employees and visitors to campus are asked to be mindful and courteous of our residential and business neighbors surrounding University properties in adhering to this Policy.

The Department of Public Safety, Office of the Dean of Students, Office of Human Resources and all members of University leadership are charged with primary enforcement of this policy.

Repetitive offenders of this Policy are subject to disciplinary policies and procedures as described in the handbook for their primary constituency with the University. Others may be invited to leave the University premises.

**Appendix 2**

**Fall 2017 Faculty Institute**

The Fall Faculty Institute is shaping up to be an exciting and engaging event! We have prepared a program to encourage interactivity and discussion. Our topics center on strategic thinking, technology enhanced teaching and interdisciplinary learning. Looking forward to seeing you all on October 13<sup>th</sup>. View details of the format and agenda below:

**Format:** - Each topic will be discussed in one of three concurrent faculty panels. Each discussion will be repeated after the afternoon break(s). Participants will have the opportunity to attend multiple sessions.

Topic and Description	Panelists/ Facilitators
<p><b>Webster in 2025: Goals and strategies</b></p> <p>An open discussion of strategic goals for Webster in 2025 and possible strategies for achieving those goals.</p>	<p>Lead: Gary Renz</p>
<p><b>Interdisciplinary Activities at Webster in 2025</b></p> <p>With the opening of the new Interdisciplinary Science Building, and novel research initiatives Webster is making a strong commitment to Interdisciplinary Activities in terms of teaching, learning and research. This session will discuss what those future interdisciplinary activities may be in terms of teaching, learning and research and next steps necessary to achieve those goals.</p>	<p>Lead: TBA</p>

**Education Technology 2025: Reimagine College Teaching @ Webster**

Lead: Basiyr Rodney

As shown by Webster’s recent technology adoptions, i.e., Adobe, and Microsoft global software initiatives, the University is committed to using technology to provide student learning. Technological advances can help create learning that is inquiry-based, collaborative, engaging and career oriented. In this session we explore technologies that support deep learning, engagement, accountability, and assessment among our students.

**Fall 2017 Faculty Institute Program (Proposed)**

2:30-2:35 Introduction

2:40 - 3:30 First Session (50 minutes)

3:30 - 3:40 Break

3:40 – 4:30 Second Session (50 minutes)

4:30 – 4:40 Break

4:40 – 5:30 Third Session (50 minutes)

5:30 – 6:30 Reception

6:30 – 7:30 (Approximate) Dinner

7:30 Post-dinner reception (includes free gaming tables)