

**Faculty Senate Meeting
February 12, 2015**

Gwyneth Williams, Faculty Senate President, Presiding

Members Present: John Aleshunas, Ginny Altrogge, Jef Awada, Larry Baden, Glen Bauer, Don Conway-Long, Ted Green, Ryan Groeneman, J.P. Palmer-Schuyler, Chris Sagovac, Joe Schuster, Eileen Solomon, Keith Welsh, Phyllis Wilkinson

I. Approval of Minutes:

December 4, 2014 Senate Minutes – Approved by unanimous consent.

November 11, 2014 Faculty Assembly Minutes - Approved by unanimous consent.

Need minutes that have been sent out for editing to be returned in a timely manner.

II. Reminders:

Senate meeting February 19th

- will end at 2:45 p.m. due to SGA Delegates Agenda
- School of Education Proposal
- DeLyle Bowen on pdf Handbook

There will be no Senate meeting on March 5th (keep March 3 available) or March 12th (spring break).

III. Updates:

- A. Bookstore Review Committee – Art Silverblatt agreed to serve on this committee.
- B. Accessibility Committee – Michael Erickson agreed to serve on this committee. One other person is needed and names were suggested.
- C. Handbook Definitions of Faculty – This change cannot be made until each instance of “full-time” and “adjunct” is found in the Handbook. Several members of the Senate have been going through the Handbook to identify where each instance is located. Once the document has been edited, it will be sent to the Senate.
- D. The University Handbook that has been on the Intranet will be moved to a separate channel on Connections available under the Faculty and Staff tabs.
- E. Spring Institute – Joe Schuster received responses from six of the faculty that they would present their talk from the Centennial Illuminate Your Mind Faculty Talks of the Century.

IV. EM Proposal

The Senate was in agreement with the minor edits made. One sentence was added, “Proposed addition: If Extraordinary Merit pay is suspended, faculty may include their activities for that year in the applications for Extraordinary Merit pay the following year.”

A motion was made and seconded that the Senate endorses the Extraordinary Merit Pay Proposal as it exists with the exception of the proposed addition. Motion carried.

V. Committee to Review Faculty (Doug Finlayson and Sheila Hwang)

Doug Finlayson and Sheila Hwang attended the Senate meeting to discuss CRF duties and to talk about electronic submission of portfolio and delivery of letters.

Duties – they wanted to provide a snapshot of what it is like to serve on the CRF Committee as well as the time commitment for those considering running for a seat on the CRF Committee. Most of the work takes place in Fall II following the deadline at the end of fall break for receipt of application files and the work continues through Spring I.

A motion was made and seconded to add the Committee to Review Faculty duties to the University Handbook. Motion carried.

Electronic portfolios – CRF will continue to explore the use of electronic portfolios. For the 2015-2016 AY, there will be no change to policies and practices; CRF will still require paper portfolios. In keeping with past practices, CRF will continue to accept lists of links/websites, CDs, DVDs, etc. as part of the paper portfolio.

A motion was made and seconded that the Senate will adopt the proposal on electronic portfolios as a guideline that CRF will be following. Motion carried.

Electronic delivery of signed, written testimony – For the 2015-2016 AY, CRF will accept signed, written testimony delivered electronically on a trial basis. They will also continue to accept signed, written testimony in hard copy. This policy will be reviewed in Spring 2016.

A motion was made and seconded that the Senate adopt the proposal as a working guideline for CRF this year. Motion carried.

IV. Report from Board Committee on Academic and Student Affairs

Gwyneth has been attending these important committee meetings. At the last meeting, Nancy Hellerud presented a report on the extended campuses. Much knowledge and data went into Nancy’s report and though she could not share sensitive material, Nancy has related that everything being done is “in keeping with our mission.”

With no further business, the meeting adjourned at 3:31 p.m.